

# ALLEN PARISH WATER DISTRICT NO 1 BOARD MEETING MINUTES DECEMBER 2025

The meeting was called to order at approximately 6:00 p.m., December 8, 2025

Members present: John Strother II, Bill Randolph, Caleb Hussong, and Randy Welch

Members absent: Bruce Wheat

1. The minutes from the last meeting, held on November 10, 2025, were given. With no opposition, Caleb Hussong motioned to accept the minutes, seconded by Randy Welch.
2. There were no objections to the November 2025 financial report. As of that month, the year-to-date balance is \$56,632.23, which accounts for all deposits, expenses, and the grant presented this year. Caleb Hussong moved to approve the report, and Bill Randolph seconded the motion.
3. The adjustment report for November 2025 was unanimously approved following a motion by Caleb Hussong and a second by Randy Welch.

Old Business:

- No Old Business.

New Business

- **Audit Report:** The audit report for the year ending June 2025 was presented by Steven Derouen & Associates. A copy of the audit report is available for review at the office location during regular business hours.
- **Office Closure for Holidays:** The office will be closed on December 24-26<sup>th</sup> of each year for the observance of Christmas and closed December 31<sup>st</sup> and January 1<sup>st</sup> for the observance of New Year's. A motion was made to approve by Caleb Hussong and seconded by Bill Randolph with no objection.

**Announcements:** A project cost breakdown detailing the washing and inspection of one 50,000-gallon ground tank—at a rate of \$3,990.00 for the initial day and an additional charge of \$1,990 per subsequent day if required—was submitted to the Police Jury on November 19, 2025. This submission supports the application process for either LGAP or CWF funding.

Adjourn: Caleb Hussong made a motion to adjourn, and Bill Randolph seconded.

**\*\*This Institution is an equal opportunity provider\*\***

**\*\*This Institution is handicap accessible\*\***

